



BOARD OF SUPERVISORS MONTHLY MEETING

County Administration Bldg. B, Room B1-501
1800 27th Street, Vero Beach, Florida
December 12, 2016 – 1:00 P.M.

AGENDA

- 1. **CALL TO ORDER:** David Gunter, Chairman
- 2. **AGENDA REVIEW:** Additions or Changes
- 3. **APPROVAL OF MINUTES:** November 14, 2016
- 4. **FINANCIAL REPORT:** David Cox, Treasurer

OLD BUSINESS:

- 5. **Indian River Lagoon Council: Report on joint meeting of the Management Advisory Committee and the STEM Advisory Committee**
- 6. **Office Staff: Staff Assistant II or Staff Assistant III? Incentive pay from other SWCD's to County Employee's for Administering the FDACS Cost Share Contract: Report updates**

NEW BUSINESS:

- 7. **AFCD-Charlene Richburg, State Coordinator**
- 8. **Discuss Staff Authorization to sign Attachment B's of FDACS Cost-Share BMP Agreements**

REPORTS:

Jennifer Abbey, NRCS
Jake Fojtik, FDACS

Board and Staff

- Chair, IRSWCD, Seat #2 David Gunter
- Vice-Chair, IRSWCD, Seat #3. Robert Adair, Jr.
- Sec-Treas, IRSWCD, Seat #5. David Cox
- Member, IRSWCD, Seat #1 George Simons
- Member, IRSWCD, Seat #4. Bobby Lindsey
- District Staff Assistant II, IRSWCD. Karyn Bryant
 - Verbiage for Pond Permits to be added to the Ranchette Brochure & Manual
 - Update Board on FDACS Cost Share Contract Progress

ADJOURNMENT

MARK YOUR CALENDAR – DATES TO REMEMBER:
January 9, 2017 1:00 PM
County Administration Bldg. B–Conference Room B1-501

Monthly Meeting – November 14, 2016

Supervisors in attendance: Chairman: David Gunter, Vice-Chairman: Robert Adair, Jr., Secretary/Treasurer: Dr. David Cox, Robert Lindsey, George Simons

Staff in attendance: Jennifer Abbey, District Conservationist, USDA/NRCS
Jake Fojtik, Environmental Specialist I, FDACS
Karyn Bryant, Staff Assistant II, IRSWCD

Public in attendance: Judy Orcutt

OLD BUSINESS

1. The IRSWCD meeting was called to order at 1:05 PM by Chairman David Gunter
2. There were no additions to the Agenda
3. The minutes for October, 2016 were approved as written.
Motion: A motion to approve minutes was made by David Cox and seconded by George Simons
Motion carried unanimously.
4. The Financial Report for October, 2016 was available and presented by David Cox.
Motion: A motion to accept financial report as read was made by Bob Adair and seconded by George Simons. Motion carried unanimously.
5. **Indian River Lagoon Council: update**
Dr. Cox reported that next meeting is scheduled for 12/8/16 in Valkaria @ Up the Creek Farms
6. **Office Staff: Staff Assistant II or Staff Assistant III?**
Board discussed that the current Staff Assistant II position in the office is more aligned with a Staff Assistant III job description all agreed Chairman would need to meet with Stan Boling to discuss this before the next budget workshops for next year however in the interim suggested the Chairman check with the county to see if the Board can pay current Staff Assistant Karyn Bryant a bonus for administering the current Cost Share Contract for FDACS

NEW BUSINESS:

7. **IRSWCD Annual Report to the Board of County Commissioners**

Board agrees they should submit a written report the Board of County Commissioners before budget hearings

Judy Orcutt addressed the Board concerning Fertilizer Trends in the County

Judy gave the Board a copy of the Fertilizer Chart from Alexis in Stormwater and wanted the Boards input on why we are seeing a trend of lack of fertilizer sales. Board responded it could be due to the lack of Citrus farming, more people are using slow release fertilizer could also be a reason, and Jake brought up the point that the cost of fertilizer has increased.

8. **Pond Permits**

Board discussed an email that was written to a land owner concerning construction of a pond

Board agrees that new verbiage needs to be added to the Ranchette Brochure and Manual to encourage landowners to have proper stormwater drainage input and output to their ponds upon construction so it is not a problem later.

Motion: A motion to submit new verbiage into the Ranchette Brochure and Manual by Dr. Cox on behalf of the Board concerning the construction of ponds was made by Bobby Lindsey and seconded by George Simons. Motion carried unanimously.

REPORTS:

Jennifer Abbey, NRCS Updated Board on report, also mentioned funding for easement projects in 2017 is available

Jake Fojtik, FDACS Ready to get started with contract as soon as we receive our first advance

Board and Staff

- Chair, IRSWCD, Seat #2 David Gunter
- Vice-Chair, IRSWCD, Seat #3. Robert Adair, Jr.
- Sec-Treas, IRSWCD, Seat #5. David Cox
- Member, IRSWCD, Seat #1 George Simons
- Member, IRSWCD, Seat #4. Bobby Lindsey
- District Staff Assistant II, IRSWCD. Karyn Bryant
- QuickBooks quotes
Discussed options for purchasing QuickBooks, Board agrees get the lowest quote from Staples, Office Depot, or any local office supply store so we have a cd in hand as a back up

ADJOURNMENT: The meeting adjourned at 2:02 PM. Next meeting is December 12, 2016

David Gunter, Chairman

Date

David Cox, Treasurer

Date

**INDIAN RIVER SOIL AND WATER CONSERVATION DISTRICT
TREASURER'S REPORT FOR THE MONTH OF November, 2016**

Date Prepared: December 6, 2016

CHECKING ACCOUNT

Beginning Balance: (November 1, 2016) **\$360.24**

Deposits:

Withdrawals:

Total Funds Available (November 30, 2016) **\$360.24**

Outstanding Checks **\$50.00**

Ending Balance: **\$310.24**

Ending Checkbook Balance: **\$310.24**

**Money Market Account-MATURES EVERY 4th week of the Month, INTEREST
RATE IS CURRENTLY 0.10%**

Beginning Balance (October 26, 2016) **\$15,755.93**

Interest earned: (November 27, 2016) **\$ 2 .14**

Total as of October 25, 2016 **\$15,758.07**

Grand Total of all bank accounts on 11/30/2016: \$16068.31

**ATTACHMENT B
Cost-Share BMP Agreement**

This is a cooperative agreement between **Indian River Soil and Water Conservation District** with Triple F Ranch - Indian River

NOI# (if applicable): <u>40049</u>			
Producer (legal business name): <u>Triple F Ranch LLC</u>			
Producer Address: <u>730 Egret Pointe, Vero Beach, FL 32963</u>			
Producer's Project Manager: <u>Tony Fernandez</u>			
Address: <u>Same as Above</u>			
Telephone No: _____ (office) <u>305-343-6282</u> (cell) Fax No: <u>772-205-2570</u>			
Email: <u>tonyfern75@gmail.com</u>			
Indian	River	SWCD	Representative:
<u>Karyn Bryant</u>			
Address: <u>1028 20th Place A, Vero Beach, FL 32960</u>			
Telephone No: <u>772-770-5005</u> (office) _____ (cell) Fax No: _____			
Email: _____			
FDACS Contact: <u>Brad Phares</u>			
Telephone No: <u>863-467-3250</u> (office) _____ (cell) Fax No: _____			
Submit Invoice Originals and Copies to: <u>OAWP_Invoices@FreshFromFlorida.com</u>			

In consideration of the implementation of Best Management Practices (BMPs as identified in the Florida Department of Agriculture and Consumer Services (FDACS) manual, *Water Quality/Quantity Best Management Practices for cow/calf* or the United State Department of Agriculture/Natural Resources Conservation Service (NRCS) Conservation Plan, the Soil and Water Conservation Districts (hereinafter referred to as "SWCDs") agrees to provide cost-share to Triple F Ranch, LLC (hereinafter referred to as "**PRODUCER**") for engineering/equipment/practices as listed in this Agreement for that acreage PRODUCER agrees to manage according to the BMP Manual or site-specific USDA/NRCS Conservation Plan.

ATTACHMENT B
Cost-Share BMP Agreement

PRODUCER warrants that:

1. I have control, for the duration of this Agreement or at least 3 years, of the property for which the specified engineering/equipment/practices will be funded under this Agreement. *Note: If property is leased, provide beginning and ending years of lease agreement:* _____
2. I am in regulatory compliance with all permitting agencies.
3. I have submitted a Notice of Intent to implement the applicable practices in the FDACS Cow/Calf manual or NRCS Conservation Plan.
4. I agree to periodic BMP Implementation Assurance Reviews by FDACS staff or representatives, including an evaluation of nutrient and/or irrigation management and a review of appropriate record keeping.
5. Any practices installed under this Agreement will comply with the applicable FDACS BMP manual or USDA/NRCS conservation plan, and the laws of the State of Florida, and will be maintained for a period of at least three (3) years after their installation.
6. FDACS staff shall have reasonable access to the property where the practices will be implemented before, during, and after implementation.
7. In the event it is determined that I have violated the terms of this Agreement, **I agree to reimburse the amount received under this Agreement related to the specific practice/project to which the violation pertains on a pro rata basis declining at a rate of 33% per year from the date of final cost-share payment.**
8. I acknowledge that I will receive an IRS Form 1099-G for any cost-share received and that a fully executed IRS form W-9 designating how I elect to receive cost-share payment is attached.
9. Total value of cost-share requested is noted below. Any modifications to the cost-share amount that exceeds \$5000 must be made using a **cost-share amendment form**. I acknowledge that cost-share is a reimbursement, that all expenses will be paid up front by me as a producer and that I will receive reimbursement at the appropriate rate from the SWCD.

**ATTACHMENT B
Cost-Share BMP Agreement**

Producer Name: Triple F Ranch, LLC

Practices/Projects to be Cost-Shared	Estimated Percentage	Estimated Cost	Estimated Payment to Producer
Irrigation Management			
Nutrient Management			
Water Resource Protection	75	16,800	12,600

Total Engineering @ 100% maximum \$ 0

Total Practices @ 75 % maximum (subject to a set maximum) \$ 12,600

Total FDACS Cost-Share requested \$ 12,600

In consideration of the foregoing, **subject to availability of funds, and on a first-come, first-served basis**, Soil and Water District (SWCD) will pay **PRODUCER** for FDACS-approved costs within **two (2) weeks** of receipt of an executed FDACS BMP Certification/Request for Cost-Share Payment form, receipts, cancelled checks or other adequate supporting documentation. If funds become unavailable within the fiscal year that approved costs are invoiced, payment may be made in the subsequent fiscal year, provided funds are available and the terms of this Agreement are met.

Cost-share provided by FDACS will not exceed **75%** for materials and construction (subject to a maximum), and **100%** for engineering and related expenses from all combined sources. Payments made in conjunction with USDA/NRCS EQIP "Pay Rate" contracts must have supporting receipts, canceled checks or other documentation to justify cooperative FDACS cost-share. Reimbursements pursuant to this agreement may supplement, but shall not duplicate, funding from any other cost-share source.


This Agreement only becomes valid after it has been approved by FDACS and the SWCD and signed by all parties. The Indian River Soil and Water Conservation District has a cost-share program funded by FDACS and may provide funding to the producer through this Agreement per s. 582.20(3), F.S. FDACS.

Note: All parties must approve any modifications or amendments to this agreement in writing.

I have read the terms and conditions of this Agreement, and accept and agree to them.

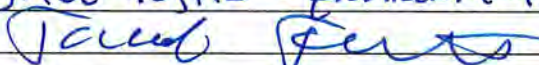
PRODUCER NAME (print): Tony Fernandez for Triple F Ranch

d/b/a: _____

PRODUCER SIGNATURE:  DATE 11/29/2016

ACCEPTED and APPROVED for IMPLEMENTATION BY FDACS to be funded through Indian River Soil and Water Conservation District.

FDACS (or designee) Approval

NAME/TITLE: JAKE FEJTEK - ENVIRONMENTAL SPECIALIST II
SIGNATURE:  DATE 11/30/2016

Indian River SWCD Representative: (or designee) Approval

NAME/TITLE: _____
SIGNATURE: _____ DATE _____