



Summary of Budget by Category

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object	Expenditure Category	YTD Actual Expenses @ 3/31	Projected Expenditures	2022/23 Budget @ 3/31	2023/24 Budget Request	2023/24 Budget Approved	Difference	% Difference
001-118	IND RIV SOIL/WATER CONSERV							
41	SALARIES	\$18,671.23	\$38,007	\$40,820	\$41,018	\$41,018	\$198	0.49%
42	BENEFITS	\$10,330.65	\$20,862	\$23,083	\$22,171	\$22,611	(\$472)	-2.04%
43	OPERATING	\$2,214.92	\$4,701	\$4,701	\$5,924	\$5,924	\$1,223	26.02%
44	CAPITAL OUTLAY	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
46	GRANTS AND AIDS	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL - IND RIV SOIL/WATER CONSERV		\$31,216.80	\$63,570	\$68,604	\$69,113	\$69,553	\$949	1.38%

APPROVED



Summary of Salaries & Benefits

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object	Expenditure Category	YTD Actual Expenses @ 3/31	Projected Expenditures	2022/23 Budget @ 3/31	2023/24 Budget Request	2023/24 Budget Approved	Difference	Difference %
001-118 IND RIV SOIL/WATER CONSERV								
SALARIES								
011120	REGULAR SALARIES	\$18,671.23	\$37,007	\$39,820	\$41,018	\$41,018	\$1,198	3.01%
011140	OVERTIME	\$0.00	\$1,000	\$1,000	\$0	\$0	(\$1,000)	-100.00%
011150	SPECIAL PAY	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL - SALARIES		\$18,671.23	\$38,007	\$40,820	\$41,018	\$41,018	\$198	0.49%
BENEFITS								
012110	SOCIAL SECURITY MATCHING	\$971.05	\$2,059	\$2,234	\$2,246	\$2,246	\$12	0.54%
012120	RETIREMENT CONTRIBUTION	\$2,223.74	\$4,527	\$6,518	\$5,567	\$5,567	(\$951)	-14.59%
012130	INSURANCE	\$6,689.25	\$13,352	\$13,366	\$13,380	\$13,820	\$454	3.40%
012140	WORKERS COMPENSATION	\$25.51	\$50	\$50	\$60	\$60	\$10	20.00%
012160	OPEB CONTRIBUTION	\$194.00	\$392	\$392	\$392	\$392	\$0	0.00%
012170	MEDICARE MATCHING	\$227.10	\$482	\$523	\$526	\$526	\$3	0.57%
TOTAL - BENEFITS		\$10,330.65	\$20,862	\$23,083	\$22,171	\$22,611	(\$472)	-2.04%
TOTAL - SALARIES & BENEFITS		\$29,001.88	\$58,869	\$63,903	\$63,189	\$63,629	(\$274)	-0.43%



Current Positions

Fiscal Year 2023/24 Budget

Report Date 7/17/23

Description	Job #	Last	First	Status	Retire	Hours	Salary @		
							3/31	Increase 22/24 Budget	
00111837	IND RIV SOIL/WATER CONSERV								
STAFF ASSISTANT II	1105	CAGGIANO	LINDA	FT	REGULAR	75	39,063	1,955	41,018
Total									41,018



Detail of Operating Expenses

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object	Expenditure Category	YTD Actual Expenses @ 3/31	Projected Expenditures	2022/23 Budget @ 3/31	2023/24 Budget Request	2023/24 Budget Approved	Difference	%
001-118	IND RIV SOIL/WATER CONSERV							
03190	OTHER PROFESSIONAL SERVICES	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
034020	ALL TRAVEL	\$574.21	\$2,149	\$2,149	\$1,994	\$1,994	(\$155)	-7.21%
034210	POSTAGE	\$0.00	\$25	\$25	\$30	\$30	\$5	20.00%
034630	MAINTENANCE - OFFICE EQUIPMEN	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
034710	INTERNAL PRINTING EXPENSES	\$302.45	\$800	\$800	\$1,832	\$1,832	\$1,032	129.00%
035110	ALL OFFICE SUPPLIES	\$38.26	\$287	\$287	\$320	\$320	\$33	11.50%
035120	COMPUTER SOFTWARE	\$0.00	\$0	\$0	\$50	\$50	\$50	0.00%
035130	COMPUTER HARDWARE UPGRADE	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
035250	INSTITUTIONAL SUPPLIES	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
035260	EXPENDABLE TOOLS	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
035270	MEDICINE & MEDICAL SUPPLIES	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
035290	OTHER OPERATING SUPPLIES	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
035410	BOOKS-MAGAZINES	\$0.00	\$0	\$0	\$0	\$0	\$0	0.00%
035420	DUES-MEMBERSHIPS	\$1,300.00	\$1,310	\$1,310	\$1,458	\$1,458	\$148	11.30%
035430	TUITION/REGISTRATION FEE	\$0.00	\$130	\$130	\$240	\$240	\$110	84.62%
TOTAL OPERATING EXPENSES		\$2,214.92	\$4,701	\$4,701	\$5,924	\$5,924	\$1,223	26.02%



Budget Justification Report

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Org Code	Object	Project	Approved	Type	Budget Justification
001-118	IND RIV SOIL/WATER CONSERV				
00111837	034020		1,994.00		Envirothon Meetings & Competition: Miles + lunches. FCDEA Mid-Year Meeting: Miles, Hotel, Meals AFCD Area Meeting: Miles AFCD Annual Meeting: Miles, Hotel, Meals AFCD Mid-Year Meeting: Miles, Hotel Meals
00111837	034210		30.00		Mailing of letters and Audit packages to Auditor General, FDACS
00111837	035110		320.00		Miscellaneous Office Supplies: Note pads, sticky notes, pens, binders, folders; standard office supplies. Inflation increase.
00111837	035120		50.00		Stand alone website, IRSWCD Domain Registration with Hover. Required by state statute to have a stand-
00111837	035420		1,458.00		Membership Dues: Department of Economic Opportunity Fee \$175.00, National Association Conservation District Membership \$775.00, Florida Conservation District Employee Association Membership \$25.00(Increased 09/2022), Association of Florida Conservation District Membership \$350.00; Inflation Increase \$133.00
00111837	035430		240.00		Registration Dues: AFCD Annual Meeting Registration Fee \$100.00, FCDEA Mid-Year Meeting Registration \$40.00; AFCD Mid-Year Registration \$100.00
118	Department Total		\$4,092		



Detail of Travel & Tuition Costs

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object Number	Project Number	Item Description	Department Request			Board Approved		
			Travel	Tuition	Total Amount	Travel	Tuition	Total Amount
034020	ALL TRAVEL							
		Other Expenses to Travel: Tolls & Parking: FCDEA Mid-Year Meeting Travel from Office to Ocala, FL - Hotel 1 night/parking \$10.00 x 1 = \$10.00; Tolls \$13.52 Roundtrip; AFCD Annual Meeting Travel from Office to Gainesville, FL Hotel 3 nights/parking FRBE; Tolls \$13.52 Roundtrip; AFCD Mid-Year Meeting Travel from Office to Gainesville, FL Hotel 3 nights/parking FREE; Tolls \$13.52 Roundtrip	\$51	\$0	\$51	\$51	\$0	\$51
		Total 1 nights/parking @\$10.00 each = \$10.00						
		Total 3 Roundtrip Tolls@ \$13.52 each = \$40.56						
		Total Hotel \$50.56 / \$51.00						
		FCDEA is part of the Staff Assistant's job requirements to actively participate with the other Employees of the SWCD in Florida.						
		AFCD is the State Conservation Office that is partnered with FDACS-OAWP and NRCS. Required to attend due to partners meetings.						
		FCDEA is part of the Staff Assistant's job requirements to actively participate with the other Employees of the SWCD in Florida.						
		Quantity: 1 Unit cost: 51.00 Enter should equal 51.00						
		Envirothon Meetings Meals: N/A	\$199	\$0	\$199	\$199	\$0	\$199
		AFCD Area 4 Meeting Meals: 11 x 1 = 11.00						
		FCDEA Mid-Year Meals 30 x 1 = 30.00						
		AFCD Annual Meeting Meals: 79.00 x 1 = 79.00						
		AFCD Mid-Year Meeting Meals: 79 x 1 = 79.00						
		Total Meals: \$199.00						
		Envirothon Meetings and Competition is a responsibility of the SWCD. Envirothon is a responsibility of the SWCD.						
		Florida Conservation District Employee Association (FCDEA) is part of the Staff Assistant's job requirements to actively participate with the other Employees of the SWCD in Florida. AFCD is the State Conservation Office that is partnered with FDACS-OAWP and NRCS. Required to attend due to partners meetings.						
		Quantity: 1 Unit Cost: 199.00 Enter should equal 199.00						



Detail of Travel & Tuition Costs

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object Number	Project Number	Item Description	Department Request			Board Approved		
			Travel	Tuition	Total Amount	Travel	Tuition	Total Amount
034020	ALL TRAVEL							
		Envirothon Meetings (3) + Competition Mileage: 137	\$744	\$0	\$744	\$744	\$0	\$744
		AFCD Area 4 Meeting Miles: 182						
		FCDEA Mid-Year Meeting Miles: 364						
		AFCD Annual Meeting Miles: 434						
		AFCD Mid-Year Meeting Miles: 434						
		Miscellaneous Miles: 120						
		Total: 1671. X 0.445 = \$743.6 / 744 Budget 1						
		Envirothon is a responsibility of the SWCD.						
		Florida Conservation District Employee Association (FCDEA) is part of the Staff Assistant's job requirements to actively participate with the other Employees of the SWCD in Florida. AFCD is the State Conservation Office that is partnered with FDACS-OAWP and NRCS. Required to attend due to partners meetings.						
		Quantity: 1 Unit Cost: 744.00 Enter should equal 744.00						
		FCDEA Mid-Year Meeting Travel from Office to Ocala, FL - Hotel 1 night \$160.00 x 1 = \$160.00; AFCD Annual Meeting Travel from Office to Gainesville, FL (4-days) Hotel 3 nights \$140 x 3 = \$420.00; AFCD Mid-Year Meeting Travel from Office to Gainesville, FL (4 days) Hotel 3 nights \$140 x 3 = \$420.00	\$1,000	\$0	\$1,000	\$1,000	\$0	\$1,000
		Total 1 Hotel nights @ \$160.00 each = \$160.00						
		Total 6 Hotel nights @ \$140.00 each = \$840.00						
		Total Hotel \$1,000.00						
		FCDEA is part of the Staff Assistant's job requirements to actively participate with the other Employees of the SWCD in Florida. AFCD is the State Conservation Office that is partnered with FDACS-OAWP and NRCS. Required to attend due to partners meetings.						
		Quantity: 1 Unit cost: 1,000.00 Enter should equal 1,000.00						

035430 TUITION/REGISTRATION FEE

	\$1,994	\$0	\$1,994	\$1,994	\$0	\$1,994
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Detail of Travel & Tuition Costs

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object Number	Project Number	Item Description	Department Request			Board Approved		
			Travel	Tuition	Total Amount	Travel	Tuition	Total Amount
035430		TUITION/REGISTRATION FEE						
Registration Dues: AFCD Annual Meeting \$100.00, FCDEA Mid-Year Meeting \$40.00; AFCD Mid-Year Meeting \$100.00			\$0	\$240	\$240	\$0	\$240	\$240
Required to attend for FDACS-OAWP and NRCS Meetings; requirement to actively participate with the other Employees of the SWCD in Florida			\$0	\$240	\$240	\$0	\$240	\$240
			<u>\$0</u>	<u>\$240</u>	<u>\$240</u>	<u>\$0</u>	<u>\$240</u>	<u>\$240</u>
				<u>\$2,234</u>	<u>\$2,234</u>		<u>\$2,234</u>	<u>\$2,234</u>



Detail of Software Costs

Fiscal Year 2023/24 Budget

Report Date 7/17/2023

Object Number	Project Number	Item Description	Department	Board
			Request	Approved
00111837		IND RIV SOIL/WATER CONSERV	Software Amount	Software Amount
035120		COMPUTER SOFTWARE	\$50	\$50

Stand alone website. IRSWCD Domain Registration with Hover.
Required by state statute to have a stand-

\$50	\$50
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